

## **MINUTES OF THE FIRST MEETING OF THE PROJECT MONITORING COMMITTEE OF THE MOU SIGNED BETWEEN NWM AND TISS**

A meeting was held on 16.5.15 (FN) in the chamber of Sri Ashok Gupta (Director) NWM. The following were present:

### **NWM**

1. Sri Ashok Gupta, Director
2. Sri Sushil Gupta, Consultant
3. Sri ArijitGanguly, Young Professional

### **TISS**

1. Sri Vatturi Srinivas, Senior Advisor
2. Sri Sudarshan Rodriguez, Senior Program Coordinator

After detailed deliberations regarding the deliverables for the 1st quarter as per the MOU, the following decisions were arrived at:

- I. Mr. SudarshanRodrigudze and Mr. Shrinivas shall be the representatives of TISS in the Project Monitoring Committee of NWM.
- II. DELIVERABLE NO 1(a) SETTING UP OF NWM HUB/OFFICE/DATA CENTRE AT TISS, MUMBAI
  - For day-to-day operation of the MoU, TISS is in the process of setting up its office /Hub/data center in Delhi itself.
- III. DELIVERABLE NO 1(b) HOSTING OF NWM WEBSITE AT TISS MUMBAI
  - TISS will set up a web site at Mumbai which will be accessible to NWM as well as various users based on protocol and hierarchies to be developed by TISS in consultation with the NWM. The web site will also have the facilities of users uploading their data etc. which again shall be included on the main portal after moderation and vetting by a committee as per the protocols in place.
  - TISS informed that a dedicated server has been earmarked at Mumbai and the system administrator etc. for development is in place.
  - The draft protocol/ hierarchies shall be prepared by TISS by the end of May, 2015 and submitted to NWM for approval.
  - The draft website shall be submitted by TISS by 15<sup>th</sup> June, 2015. TISS was also advised to register the domain name for the website.
- IV. DELIVERABLE NO 1(C) FINALIZATION OF GUIDELINES FOR RELEASE OF GRANT IN AID TO NGO/CVO IN CONSULTATION WITH TISS EXPERTS
  - The draft guidelines shall be submitted by TISS by the end of May, 2015.

V. DELIVERABLE NO 1(d)ADVOCACY : PROPAGATE, DISSEMINATE THE SPIRIT AND ESSENCE OF NWM AT ALL POSSIBLE FOR A FROM DISTRICT TO STATE AND TO NATIONAL LEVEL

- TISS has already shared the basic framework of the MoU with civil society, NGO and States as well as Indian National Agencies.
- TISS will draw up measurable strategies for Advocacy by the end of May, 2015.

VI. DELIVERABLE NO 1(e)INITIATE ACTIONS FOR IDENTIFICATION OF NATIONAL LEVEL NGO FALLING IN OPEN AND TRANSPARENT PROCESS

- The framework for identification of National Level NGOs shall be submitted by TISS by the end of May, 2015.

VII. It was decided to hold the next meeting of the Project Monitoring Committee in mid-June, 2015.

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